

Minutes of the meeting of the BATTLE CIVIL PARISH NEIGHBOURHOOD PLAN (BCPNP) STEERING GROUP.

Meeting held Tuesday, 4 August 2020 via Skype, at 3p.m.

In attendance: Margaret Howell (MH), Chairperson. Cllr Allan Russell (AR), Cllr Andrew Brown (AB), Sue Best (SB), Cllr Dale Wheeler (DW), Bev Marks (BM), Jane de Garston (minutes, JdG)

1. Apologies for absence : Cate Sullivan

Members discussed the constitution clause which states a member should stand down if 3 consecutive meetings are missed but agreed in light of the disruption caused by Covid-19 restrictions and day time meetings this rule would be suspended at this time.

2. Disclosure of Interest: None

3. Approve minutes of meeting of 7 July 2020 – Minutes were approved subject to correction in reference to ‘Regulation 14 submission’ in the final paragraph which should read ‘Regulation 15’ (correction highlighted on previous minutes)

4. Matters arising: None as all items are elsewhere in the agenda

5. Website redesign: the steering group members had a constructive meeting with Helen, the Marketing & Town Development Officer of Battle Town Council who provided some well received proposals for changes to the website to include photographs of the local area.

Action: SG members to agree tabs and drop down layouts. BM requested this be added to the To Do list.

6 & 7. Progress on review of Consultation Document & SEA - References to the SEA still need to be cross checked against the consultation documents and some highlighted items relating to the Retail & Employment Consultation need to be reviewed but the majority of the consultation document is now completed.

AB suggested the Regulation 15 document should be returned to Donna as completed. SG members advised the cross check back to the SEA should be made first in case any changes arise.

SG members agreed references to a named individual within the Netherfield responses are appropriate. This followed a scrutiny of the responses, as references to this person relate to either his time as Chairman of the Steering group or as the self-identified co-ordinator of the localised consultation.

8. Progress on retail & employment – Responses to enquiries are awaited from 2 local businesses and these are being pursued by the Town Clerk and JdG.

Positive responses have been received in relation to potential employment sites and further enquires will be made to ascertain the potential sq meterage of the proposed site and employment potential.

Some further areas for potential expansion of employment were identified and a list will be drawn up to ensure all sites are considered. An enquiry will be made to RDC to enquire if sites developed since 2006 can be considered as ‘new employment/retail’ opportunities and to confirm whether employment within care homes can be included.

It is felt that between the above sites the required allocation can be fulfilled.

9. Any other business

a) Consider further meeting with Julia with regard to PP directives – SG members discussed the requirement for this and agreed a meeting is not required at this time due to the work still required on other aspects of the plan.

b) Consider email received regarding hedgerow along boundary of BAGS05 – A response was agreed to acknowledge receipt. A further email will be sent once position is ascertained.

c) Consider email regarding cyclist provision - A response was agreed notifying that the Regulation 14 Consultation is finished but further consultation will be held by RDC at Regulation 16 where representation can be made. The email received will be forwarded to BTC for the attention of the Planning & Transport Committee. Action by AmB

d) RDC land sale at Harriers Lane – MH has conferred with RDC who have advised the transaction is for the spine road and should not have any direct impact on the number of properties included within the Blackfriars development.

e) Payment to Consultant – The next instalment invoice has been received. SG members will request the Town Clerk seek clarification of some aspects of the work identified as completed but agreed to a part payment of the invoice up to £900.

AR to meet with CH to complete end of grant statement and make a new grant application to cover remaining DM costs.

Date of next meeting : Tuesday 1st September at 3pm via Skype

Meeting concluded at 5:15pm