

Minutes from meeting of Battle Civil Parish Neighbourhood Plan Steering Group 7pm on Mon 1st July 2019 at Patches, Telham Lane

Present: Cllr Allan Russell (ARu), Cllr Andrew Brown (ABr), Bev Marks (BM), Cate Sullivan (CS), Cllr Dale Wheeler (DW), Margaret Howell (MH), Paul Whymark (PW), Sue Best (SB)

1. Apologies/Welcome
 - a. No apologies received
2. Minutes of previous meeting
 - a. Agreed the minutes dated 12/06/2019
 - b. Andrew had made an enquiry regarding the 'old' steering group email address with Matt Mitchel, still waiting for a reply. **ABr/CS to chase**
 - c. Still need to speak with Town Clerk regarding access to Richard Jessop's emails. **ABr to contact CH**
 - d. **PW & CS** have nearly finished with the feedback forms from the event on 04/05/2019, and will send analysis to SG & DM when finished.
 - e. Waiting for the developer feedback report from **DM**, for those developers that did not attend the developer sessions on 14/05/2019
 - f. **CS** to reply to M. Stile's enquiry
3. Correspondence
 - a. Received from Russell Hidden a letter of resignation from the steering group, dated 29/06/2019. He will no longer be a resident of Battle Parish.
4. Declaration of Interest
 - a. No declarations expressed at this point
5. Complaint and FOI request
 - a. It was reported that a Freedom of Information request has been made to BTC regarding NP SG internal correspondence. The Town Clerk is investigating and has requested that no action be taken by the SG at the moment.
6. Donna- progress
 - a. DM had requested more information regarding LGS land ownership. BM reported this is in progress, and a further report is planned for mid-July to bring reports together with an updated list, filtered to exclude allotments and school sites, as agreed at previous meeting.
 - b. The group needs to clarify what tasks are outstanding. Thoughts at the moment are that another meeting with DM needs to be scheduled. **Action: MH** to contact DM requesting her work completed with blanks so we know what still needs to be done.
7. Preferred sites
 - a. Problems with two of the preferred sites requires that they are temporarily moved to the bottom of the priority list. **Action ARu** to contact AECOM to find a way forward. *(Note: post-meeting, AECOM have agreed to re-assess one of the sites)*
 - b. Feedback from the public consultation on 04/05/2019 has not been fully analyzed yet. **PW to action** (see 2d above)
8. Meeting with Rother
 - a. ARu, MH, and DW will meet with Frank Rawlings (Rother) on 10/07/2019. Drafted an agenda for the meeting. **All** to contact ARu if anything should be added which wasn't thought about tonight.
9. Date of next meeting 17th July

Meeting finished 9pm
Dale Wheeler
Secretary, BCPNPSG