

Notes following the Inaugural Meeting of the Battle Civic Area Neighbourhood Plan Steering Group, 22nd July 2015

Present: Cllr Richard Jessop, Chairman Battle Town Council Planning and Transportation Committee, Bev Marks, Sue Burton, Matt Mitchell, Dene Leyland, Steve Portch and Maurice Holmes
Tom Warder, Housing and Community Engagement Team Leader, Action In Rural Sussex, Lewes

Apologies for absence: Tom Gray, Paula Fisher

Following self introductions the group of individual interests and expertise. These are:

Richard Jessop: Planning, budgets, development and land use

Bev Marks: Traffic & travel technologist

Sue Burton: Health, cycling, environment and sustainability

Dene Leyland: Leisure

Steve Portch: Building surveyor

Matt Mitchell: Speeding

Maurice Holmes: Organisation, retention of community characteristics

Tom gave an introduction to the benefits and stages of Neighbourhood Plans (NP). His presentation is attached.

It was noted that the Group needs to adopt **Terms of Reference**. A draft is to be presented to the next meeting. **Action: RJJ**

A brief for appointing consultants needs to be developed to ensure that all parties tendering a price shall be doing so on the same basis. **Action: RJJ**

A Vision and set of Objectives is to be agreed at the next meeting. Suggestions from all members will be welcomed but to assist the following has been proffered as a basis:

“It is a community led framework, dealing with development, regeneration and conservation, including social, economic and environmental issues. It potentially includes, as a whole or part, housing, employment, heritage, transport, leisure and health. In other words, the well-being of all the residents in the designated area.” **Action: All**

The date of the next meeting is to be arranged but the aim is to be within three weeks of this meeting date.