

Battle Parish Neighbourhood Plan Steering Group

Minutes of the meeting held on 6 July 2016 at The Almonry, Battle

1. Attendance:

Committee Members	Present	Absent with apology	Absent No apology
Richard Jessop Chairman & Secretary	✓		
Steve Portch Treasurer	X	✓	
Maurice Holmes Press Officer	✓		
Trevor Best	X	✓	
John Boryer	X	✓	
Sue Burton	✓		
Tom Gray	✓		
Margaret Howell	✓		
Bev Marks	✓		
Matt Mitchell	✓		
Sylvie Pry	X	✓	
Alan Russell	✓		
Clive Steed	X	✓	
Tom Saunders	X	✓	

2. Previous Minutes:

These were approved subject to one typing error.

3. Matters arising not on agenda:

There were no matters arising.

4. Resignations:

The following members handed in their resignations, which were duly accepted;

Steve Portch – Treasurer
Clive Steed
Tom Saunders

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5. Appointments:

The following members agreed to take the following roles on for the group and were duly accepted by the other members present.

Matt Mitchell - Secretary

Maurice Holmes - Treasurer

6. Consideration of draft policies:

Action: RJ to consult with Norman Kwan at Rother DC on the following
Due by 22.07.16

- **Brown Field Sites** - Which Brown fields sites can be included in the plan
- **Windfall sites** - Clarify how many unidentified sites can be included in the plan for the total number of houses in the allocations from Rother DC
- **Netherfield Joint Community and Medical Centre** - Check the validity of clauses CLW2 & CLW3.

Darvel Down Residents Committee have already identified its position on the current site

Clarify the wording "sought" to be more definitive

- **Energy production** - (ESDQ12) Define the wording "some energy" to be more specific, ie 40%, 50% etc
- **Parking in High Street** - (GA5) Confirmation required for its longevity & check policy wording

Action: RJ to email all members the Retail & Industrial classification codes for commercial uses of buildings

Due by 15.07.16

Action: TG to send RJ Design Guides by email

Due by 15.07.16

Action: BM to create Introduction wording to policies

Due by Early August

7. Feedback from site assessment groups:

It was agreed to set another meeting date, tbc, to discuss the site assessments due to lack of time.

Action: RJ to supply MM with hardcopy forms for scanning

Due by 15.07.16

Action: MM to scan and supply RJ with PDF of all hardcopy forms

Due by 22.07.16

Action: RJ to create spreadsheet of results and distribute to all members

Due by 29.07.16

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8. Feedback from site assessment groups:

Nothing discussed due to lack of time

9. Any other business:

The sending of group emails to be discussed at next meeting

10. Date of next meeting:

Weds 3rd August 2016 – To be confirmed

Action: RJ to email all members

Due by 20.07.16

Matt Mitchell

Secretary

08.07.16