

Minutes of the meeting of the BATTLE CIVIL PARISH NEIGHBOURHOOD PLAN (BCPNP) STEERING GROUP.

Meeting held Tuesday, 7 July 2020 via Skype, at 3p.m.

In attendance: Margaret Howell (MH), Chairperson. Cllr Allan Russell (AR), Cllr Andrew Brown (AB), Sue Best (SB), Cllr Dale Wheeler (DW), Bev Marks (BM), Jane de Garston (minutes, JdG)

- 1. Apologies for absence :** Cate Sullivan
- 2. Disclosure of Interest:** None
- 3. Minutes from the last meeting held 25 February 2020 were agreed**
- 4. Matters arising** - AR reported the Local Heritage Listing had been submitted and approved by Battle Town Council at their meeting of 16th June and has subsequently been submitted to Rother District Council. The Town Council had acknowledged the request by The Netherfield Arms and Battle Baptist Church to NOT be included in the Asset of Community Value listing and both have been advised of this decision by Council.
- 5. Progress of responses to Regulation 14 consultation** - Despite the restrictions caused by the Covid social distancing, the steering group have met, via skype most days and were pleased to report all the responses have now been collated. More than 160 hours of work have created the 432 page document which has been submitted to the external consultant on 25th June, with a request for technical data to be provided and further guidance given to allow final completion.
- 6. Changes made to the Neighbourhood Plan after considering consultation feedback** - Following the consultation several changes have been made to the Neighbourhood Plan. Section 7 of the plan, Community Aspirations, has seen a significant revision of the original document. This has been sent to the external consultant which will be submitted to the Town Council for consideration once all changes have been completed. This will then be available to view at Regulation 15 stage.
- 7. Progress by external consultant – Donna Moles** - DM has been keeping the SG updated with her progress and her latest email had a request for further appendices to support the Consultation Statement. These will be prepared following this meeting.
- 8. Changes to membership** - Bev Marks became a full voting member on 18th June 2020 and Cate Sullivan resigned her full member position but is retained as a consultant from 1st July.
- 9. Website redesign** - The Marketing & Town Development Officer from the Town Council has reviewed and made some suggestions to make the website more engaging. MH will request she join a Skype meeting next week to allow members to visualise the suggestions while discussions take place.
- 10. Employment and Retail consultation** - This closed at 5pm on 30th June and responses will now be collated and reported in due course
- 11. Progress on Community Aspiration document** - Members of the SG gave their thanks to BM for revising and updating the aspiration document. BM requested it be noted that this work had been possible due to the work carried out by CS on the original document and it was the substantial community response which has led to the updated comprehensive listing for future developments which would now be going forward as part of the Plan.
- 12. Negative comments on social media** - It was agreed that while negative and inaccurate comments made on social media can be demoralising, to engage in lengthy correspondence would take valuable time from working towards the final plan.
- 13. Any Other Business** – None
- 14. Date of next meeting** – Tuesday, 4th August at 3pm via Skype

Due to the extensive amount of information to be imparted to the Town Councillors to approve the plan for Regulation 14 15 submission, the SG will request a special Full Council meeting to allow the documents to be considered in 2 parts.

The meeting finished at 4.20pm