

Minutes of the BATTLE CIVIL PARISH NEIGHBOURHOOD PLAN (BCPNP) STEERING GROUP meeting held on Thursday 10 October 2019 at The Almonry, High Street, Battle at 7.15 p.m.

In attendance: Margaret Howell (MH), Andrew Brown (AB), Cllr Dale Wheeler (DW), Paul Whymark (PW), Cllr Allan Russell (AR), Sue Best (SB), Cate Sullivan (CS), Jane de Garston (JdG, minutes)

1. Apologies – Bev Marks

2. Disclosure of interest – All members declared an interest in item 9 – Complaints. CS for Loose Farm.

3. Minutes of the last meeting of 25 September 2019 were agreed.

4. Matters arising –

The use of acronyms across the draft plan & strategic plan was discussed as there appear to be several versions of the Neighbourhood Plan acronym.

Members agreed BCPNP (Battle Civil Parish Neighbourhood Plan) to be the approved acronym. **Action** – JdG to request DM make all necessary amendments. Request to be sent with amendments raised to draft plan raised by DW.

SB has researched applications near/adjacent to AONB to support the Strategic Gap paper. AR has added text to support the protection of the AONB.

Other plans have included wording which indicates special consideration would be given to applications within the AONB in special circumstances. Members agreed to this.

Members agreed the gaps would be referred to as “Strategic green gaps” to ensure continuity across the reports.

5. Update on matter from meeting with DM 20 September

The SEA report is already late. DM has advised will be with the BCPNPSG by next Tuesday. AR provided details of the maps which are required to support the plan;

Development boundary map – SB agreed to start on this based on the existing RDC map
Proposals map, showing combined plots – SB & BM have already prepared this.

Local Green Spaces – will be updated by BM following his holiday

Green Gaps – already prepared

Local Historic Buildings – AR has this from Historic England

Action: AR to ascertain the time required to request the maps from RDC.

Local Heritage Assets – AR advised these are non building assets such as the Drovers path at Chain Lane. AR is compiling the list to be included in the plan.

Beauport park is within the development boundary but the area is protected within archaeological records held at The Keep.

The consultation with local businesses template has been sent by DM. PW advised this can be mail merged. **Action:** JdG to send contact email list to PW.

CS is working on the Major Land Owner listing.

AR suggested sending the draft plan to the developments already approved as they may be considered 'interested parties' in the final plan.

The document listing; consultation listing and consultation log are being compiled.

CS has compiled the Community Aspiration report, PW/AB agreed to review this document and then circulate to members.

MH advised the Introduction to the Plan is not finalised and this will be sent to DM.

- 6. Arrangements for public consultation** – As the SEA was not available to discuss at this meeting members agreed the public consultation should be postponed to January. Members will still request an additional Full Council meeting be scheduled for 29th October to approve the Regulation 14 document.
- 7. Options for document printing for public consultation** – Matt to be approached to undertake printing as this with previous printing needs.
- 8. Correspondence** – Email from Jonathan Vine-Hall to the group regarding a Leave to Appeal at the High Court was noted.
- 9. Update regarding complaints** – No significant updates were reported.
- 10. AOB** – PW reported the Young Persons survey has been published on the web and circulated to schools' Air cadets and Battle Baptist Church. Will be sent to Vikki Cook for the Guides.
The deadline for responses is 18th October
- 11. Date & time of next meeting** 23rd October at 7.15 p.m.