

**Minutes of the meeting of the BATTLE CIVIL PARISH NEIGHBOURHOOD PLAN (BCPNP) STEERING GROUP
Meeting held on Monday, 11th November 2019 at Patches, Telham Lane, Battle at 6 p.m.**

In attendance: Margaret Howell (MH), Dale Wheeler (DW), Allan Russell (AR), Bev Marks (BM), Sue Best (SB), Andrew Brown (AB). Paul Whymark (PW) arrived late.

- 1. Apologies:** Cate Sullivan, Cllr K Field & Cllr V Cook
- 2. Disclosure of Interest:** BM & AR for Kingsmead. All members declared an interest in item 8.
- 3. Minutes of the meeting of 23rd October were agreed.**
- 4. Matters arising –**

A working group of CS/PW/AB are meeting on Saturday to agree the final Community Aspiration report.

JdG reported Door to Door service has a minimum £500 charge. Members requested the full details and dates be obtained.

The letter to be issued advertising the public consultation needs to be sent to Frank Rallings for approval. Does DM have a template letter that can be personalised for the Battle plan?

Action: MH to contact DM

The full green gap listing is still within the Regulation 14 document. PW will be asked to add the required amendment to the list for DM.

DW advised a comment has been made that Crowhurst had insufficient environment information in their initial plan. Members agreed with the report previously compiled by, former SG member, Emma Hale and the inclusion of SSI and Ancient Woodlands this plan has sufficient evidence.

BM advised he had delivered maps by email covering: proposed Boundary Changes, Preferred sites, Green Gaps and NS119ab to RDC this morning.

As PW require for the next items the agenda was taken out of numerical order -

7. Young persons feedback

DW has catalogued the responses and has started a text report. Number of responses was felt to be good with a mix of primary and secondary aged young people. Claverham students in particular had submitted a high number of responses.

Responses were received both electronically and hard copy.

5. SEA and draft Reg 14 from Donna

Members agreed amendments required to SEA and Regulation 14 document. This was then emailed directly to DM with a request this be returned by 10am Thursday, 14th November to allow AB/PW to make a final check before submission to Battle Town Council members for consideration at the Full Council meeting next week.

A decision regarding NS119 and the Community Aspiration detail will not be included in the draft document but members agreed it was better to share as much as possible at this time.

6. Presentation to Full Council on 19th November

All SG members are welcome to attend to support the documents, especially as each SG member may have a more extensive knowledge of certain sections.

8. Confidential (complaint)

CS has typed up extensive notes, these will be summarised. The complainant was thanked for attending the meeting, he in turn had thanked the group for the opportunity to discuss his concerns/proposal.

A question had been raised regarding the site references allocated to DF site. BM advised all relevant maps have been sent to CH and AR agreed to compile a formal response from the steering group for forwarding to the Town Council's legal advisor.

9. Update on presentation to Netherfield

A response had been received from the Netherfield Councillors advising the forum meeting they hold is not an appropriate venue for a NP presentation.

Given the proximity in time to the full public consultation members agreed it was best to wait and undertake a full presentation to Netherfield residents as part of the wider consultation.

10. Correspondence:

BM reported letters have been sent to the land owners at sites NS119a&b with a requested response date of Friday 15th November.

11. Treasurers report was unavailable. PW reported he has a claim to submit. A report will be requested for the December meeting.

12. AOB:

BM referred to questions raised by Chris Waring regarding a Town Centre Policy– AR has responded.

13. Date & time of next meeting: Wednesday, 20th November 7.05pm at The Almonry

The meeting finished at 9.45p.m.