

**Minutes of the BATTLE CIVIL NEIGHBOURHOOD PLAN (BCPNP) STEERING GROUP meeting held on Wednesday 28 August 2019 at Patches, Telham Lane, Battle at 5.40 p.m.**

**In attendance:** Margaret Howell (MH), Bev Marks (BM), Cllr Andrew Brown, Cllr Allan Russell, Cllr Dale Wheeler, Cate Sullivan (CS), Sue Best (SB), Jane de Garston (JdG, minutes). Paul Whymark (PW) arrived for item 5

1. **Apologies** – None
2. **Disclosure of interest** – All members declared an interest in the FOI/Complaint.  
AR/BM - LGS at Kingsmead  
CS Loose Farm  
SB Virgins Lane
3. **Minutes of the last meeting of 17<sup>th</sup> July.** Proposal to amend minutes for Item 12 AOB  
“Members agreed to update the **Declarations Register** of Interest from for the website, based on the documents already received” was agreed.
4. **Matter arising** – None. All items are elsewhere in the agenda
5. **Correspondence received** –
  - a. AR reported on the items raised by Frank Rallings including the need to report on local planning applications on the boundaries of the strategic gap/green gap to prove the need for the boundaries as Ticehurst applied for 4 areas and were permitted one.  
**Action:** AR to review the judgement of Ticehurst’s NP and report back to the steering group on their plan.
  - b. AR reported Nicola Watters has provided a list of which maps are needed and associated costs. Clarification needs to be sought on these between those identified by Nicola and those Donna Moles has identified. The initial tranche will be £170 for the site maps. **Members agreed for these to be purchased.**
  - c. An invitation had been received to attend a meeting with AIRS – given the current position of the Battle plan it was decided there would not be any benefit to attending a general meeting.
  - d. BM provided an update on the cabinet meeting which was due to discuss the LGS requests sent to RDC. Jonathan Vinehall has contacted the steering group to enquire if this matter requires cabinet discussion – A response has been sent detailing the requests for local green space designation. District Cllrs Field and Cook are supporting JV in requesting the paper be removed from the cabinet meeting.
  - e. An email has been received requesting details of the positions held by members of the group details of the feedback public consultation. **Action:** PW to add the feedback to the website.
6. Post 17<sup>th</sup> July meeting amended priority list with required infrastructure improvements –updated document indicating priority order attached was agreed.
7. **Letters of complaint** –

DF – members have drafted a reply for submitting to Councillors for a formal response to be issued. Members request any response is marked confidential to protect information that is not yet available in the wider public domain.

SG – AR will review the area referred to. The land owner will be identified via official Land Registry search and the land owner will be approached to enquire if there is an interest in

developing. Members will submit relevant information to the Town Clerk for formal response to the complaint as this was originally sent to Cllr Field and copied to the Town Clerk.

MS – The complaint was discussed. Members agreed to review the area of NE5r. **Action:** CS to respond that review will be undertaken.

8. Design Code produced by AECOM was unanimously agreed.
9. AB expressed disappointment that the draft plan that was promised for the end of July had not been received from DMoles.  
AR advised it is unclear if all the information requested in the email from DM had been received. A number of documents are available on the Cloud storage but DM may not have accessed them. **Action:** members agreed to arrange a meeting with DM in Worthing. PW to create a Doodle for most appropriate dates which will be sent to DM to confirm her availability.
10. **Email from DM**
  - a. Consultation letters have been sent
  - b. Infrastructure list has been compiled
  - c. The evidence base has been started. Unclear why this is required for preparation of draft plan
  - d. The feedback has been added to the shared drive. PW emailed this to DM directly.
  - e. Members believed the SEA had already been completed although a copy has not been received.
  - f. DW has started to compile the Community Engagement list, available on the shared drive. Input is required from other SG members to complete this.
  - g. Clarification required on what plans are required. Once confirmed these will be purchased from Rother.
11. BM reported reminder letters have been sent to those where a response has not been received. The meeting with the developer of Glengorse was very informative and may provide opportunities for further recreational space.
12. **Any Other Business** – None
13. **Date and time of next meeting** – To be scheduled after meeting with DM

The meeting finished at 7.45p.m.